Saitama University International House

Housing Information for April 2019

　Saitama University is pleased to offer International House (I-House) residence to applicants based on the following requirements. This application is for those who wish to get a permission to move into

I-House, as well as for those who are currently living in I-House but wish to change the ROOM TYPES.

１．Eligibility requirements

Only applicants who meet all the following criteria will be considered**:**

①Prospective international student enrolled in Saitama University as of April 1, 2019.

②Someone who does not exceed the standard course duration of the enrolled program as of April 1, 2019.

③Someone who does not plan to take a leave of absence from Saitama University as of April 1,

 2019.

④If the applicant has already been residing in Japan before April 2019, he/she must not exceed the duration of living in I-House for a total of one year. However, someone may apply again only when his/her academic status changes. (Ex: Doctoral course student may apply again even if he/she had lived in I-House for one year during his/her Master’s course.)

２．Period of residence

　　Date of moving-in ：April 1, (Mon), 2019

　　Date of moving-out：August 23 (Fri), 2019　or　March 6 (Fri), 2020

３．Required documents

（１）For applicants who wish to move in to I-House

　　①Form 1-1

　　②Form A

　　③Copy of student ID card or Acceptance Letter from Saitama University

（２）For current residents who are permitted to live in I-House until August 23, 2019 but wish to change the room types

　　①Form B

※Please fill in your relevant information as of April 1, 2019.

４．Application

（１）How to apply

　　Submit the application documents by email. Please contact the Office of International Affairs in case you do not receive any reply within a week.

　　「Office of International Affairs, Saitama University　ryugaku@gr.saitama-u.ac.jp 」

（２）Application period

　　**From January 21 (Mon), 2019 to January 31 (Thu), 2019**

1. Screening
2. Priority is given to the applicants who live outside Japan before April 2019.
3. As for the applicants who have already lived in Japan, the priority will be given only if they are in their final academic year of their enrolled programs. Financial situations of the applicants will be considered.
4. Someone whose academic status changed is eligible to apply again even if he/she had lived in

Japan and in I-House for a total of one year. However, the priority will be at the lowest.

６．Result of application

（１）Result due date

　　End of February 2019

（２）Announcement

　　The result will be sent to the email address written in the application form.

７．Available rooms

（１）Types of rooms

　　There are 3 types of rooms; SINGLE ROOM (1 room), COUPLE ROOM (1 large room or 2 rooms) and FAMILY ROOM (3 rooms).

（２）Furnishings and appliances

　　①SINGLE ROOM

|  |  |
| --- | --- |
| Equipment | gas stove top, toilet, shower room |
| Furniture | bed, mattress, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain |
| Appliances | refrigerator, air conditioner |

　　②COUPLE ROOM

|  |  |
| --- | --- |
| Equipment | gas stove top, toilet, shower with bathtub |
| Furniture | 2 Beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs |
| Appliances | refrigerator, air conditioner, washing machine |

　　③FAMILY ROOM

|  |  |
| --- | --- |
| Equipment | gas stove top, toilet, shower with bathtub |
| Furniture | 2 beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs, double decker bed |
| Appliances | refrigerator, air conditioner, washing machine |

（３）Rates & Fees

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Room Type | Rent(Monthly) | Administration Expenses (Monthly) | Guarantee Deposit(Monthly) | Room Cleaning Cost（Charged when moving out） |
| SINGLE | \5,900 | \10,500 | \12,000 | \22,000～24,000 |
| COUPLE | (1st & 2nd building) \11,900(3rd building) \9,500 | \13,500 | \14,000 | \34,000～38,000 |
| FAMILY | \14,200 | \18,000 | \16,000 | \41,000～51,000 |

1. Guarantee Deposit will be charged for the first 5 months. The balance of your deposit will be refunded after the final payment.
2. Electricity, gas, water and telephone will be charged according to the amount used.
3. In addition to the above, optional bedding sets rental is available as follows:

\3,600 per month

Bedding sets include: a pillow, a pillowcase, a mattress pad, two bed sheets, a blanket, and a comforter

1. Rates and fees are subject to change.

８．Remarks

1. Since the number of rooms is limited, not all applicants can get a room. Applicants may not request to choose buildings or types of rooms.
2. The size and layouts of the same room types are different in each building. Once the room is assigned, you may not request for any changes.

③　Regardless of your actual move-in date, the fee will be charged from the move-in date written in “２．Period of residence”.

CONTACT

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