

掲載日：令和6年5月23日

Regarding Regular Faculty Recruitment

The Graduate School of Humanities and Social Sciences invites applications for the position of Lecturer, assistant or associate professor (Japanese history/history of US-Japan relations). Application details are as follows.

【Application Details】

Duties	(immediately upon employment) To teach, conduct research, and contribute to university management (scope for change) None
Title	Assistant Professor, Lecturer or Associate Professor
Affiliation	Graduate School of Humanities and Social Sciences/Faculty of Liberal Arts
Research Field	Japanese History, History of US-Japan Relations
Teaching Duties	(1) Modern Japanese History, History of US-Japan Relations, Survey of US Society, Seminar in Modern Japanese History, etc. You may also be in charge of courses for first-year students, such as "Academic Skills" and a university-wide general education course in academic literacy. (2) Undergraduate and graduate courses in the MA Program in the above fields of research.
Positions	1
Qualification Requirements	(1) Superior record of research in the field of Japanese history and/or the history of US-Japan relations. (2) In the Faculty of Liberal Arts, the successful applicant will work in the program in European and American Culture and offer courses in American Studies and the history of US-Japan relations; in the Graduate School of Humanities and Social Sciences they will teach Japanese history and US-Japan relations in the Department of Japanese and Asian Studies. (3) Possess a Ph.D. or equivalent record of research accomplishments. (4) Ability to teach and direct theses in both English and Japanese. Ability to compose documents and perform administrative duties in both English and Japanese. (5) Teach courses and manage the English-language MA Program in Japanese and Asian Culture. (6) Reside within commuting distance of the university. (7) Saitama University guarantees equal opportunities for all individuals regardless of nationality or gender and promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.
Employment Period	Starting Date: 1 April 2025 Lecturer or Associate Professor: Permanent (mandatory retirement age is 65) Assistant Professor: 5 years One 2-year extension is possible depending on a review of research achievements. *In cases of outstanding achievements, promotion to a tenured position is possible.
Trial Period	First three months from the starting date
Work hours	In accord with Saitama University regulations relating to working hours and holidays.
Employment Location	(immediately upon employment) Saitama University Okubo Campus (scope for modification) None
Holidays	Saturdays, Sundays, and holidays (except for workdays needed to fulfill the required number of class meetings), days off to replace work on holidays. Year end and New Year holidays (28 Dec.-3 Jan.)
Pay	Annual Salary System (paid in accord with rules governing Saitama University's salary system)
Various Allowances	Commuting allowance ※Full payment corresponding to actual expenses (within set upper limit; no allowance when the

	<p>commute is less than 2km)</p> <p>※If not employed on the first day of the month that month's commuting allowance will not be paid until the following month.</p> <ul style="list-style-type: none"> • Biannual bonus and diligence bonus • Other allowances for housing, dependents, etc. (paid as appropriate to those who qualify)
Insurance, etc.	Workers' compensation insurance, employment insurance, health insurance, employees' pension insurance
Employer	Saitama University President
Passive smoking prevention measures	No smoking allowed on the premises (except in designated outdoor areas)
Application Period	Monday, 20 May 2024-Wednesday, 31 July 2024
Application Materials	<p>(1) Curriculum Vitae</p> <p>(2) A written oath in compliance with Items 1 and 2 of Article 25 of the Foreign Exchange and Foreign Control Trade Law</p> <p>(3) Statement of research accomplishments to include research articles (indicate if refereed or not), research lectures, books, educational background, record of awards, conference activities, competitive research grants awarded (past 5 years).</p> <p>※Regarding the above items 1-3, please download and use the files at the following link: http://www.saitama-u.ac.jp/recruit/index.html</p> <p>(4) Copies of three major books or articles</p> <p>(5) A statement in Japanese (up to 2,000 characters) outlining your aspirations for future research and teaching should you be appointed to the post.</p> <p>(6) The names, affiliations, and titles of two individuals who can provide fair evaluations of the applicant (include address, telephone number, and email address).</p> <p>[How to submit]</p> <ul style="list-style-type: none"> • Please combine the above items (1) through (6) into one printable PDF file and submit it through the "JREC-IN Portal web application." • Regarding application documents for item (4): if there are any books or articles that are not suitable for electronic online submission, please send those documents only (3 copies) by registered mail to the contact information below. [Please write in red on the envelope "Application for the position in Japanese history/history of US-Japan relations.] <p>*If you wish to have the documents returned, please enclose a stamped, self-addressed envelope.</p>
Selection Process	After the screening of applications, the successful candidate will be selected from those invited for an interview and the presentation of a mock lecture. Applicants who are resident in Japan will not be reimbursed for any travel expenses required for the interview. In cases where the applicant is located outside Japan, the interview and mock lecture will be conducted online.
Other	<p>Saitama University allots a subsidy (fixed amount) to provide a positive research environment for new faculty members.</p> <p>As part of a review of faculty organization Saitama University plans to implement a new Academic Institution (provisional name) starting on 1 April 2025. All faculty members will be affiliated with the new institute while performing teaching and research duties within their assigned department (Graduate School of Humanities and Social Sciences/Faculty of Liberal Arts).</p>

Submit applications and queries to:

E-mail: kyouyou-bunshitsu@gr.saitama-u.ac.jp

Administration Office for

Graduate School of Humanities and Social Sciences

255 Shimo-Okubo, Sakura-ku, Saitama City,

Saitama Prefecture, Japan 338-8570

*Please use the subject line of your email as “About the recruitment of Japanese history/history of US-Japan relations.”