



Course
Registration
Method



CAMPUSSQUARE



2024.9.6

1. Pre-registration (lottery registration) method

To register for courses for which a lottery will be held, you must register for the lottery in the form of Advance Registration.

(1) Click “Advance Registration” from the “Academic Affairs/Class Related” menu. If the course is in the Advance Registration Period, the category of the course for which you wish to make an advance registration will be displayed, so click on the category name.

(2) After selecting a category, the subject group name will be displayed, and click on the subject group for which you wish to pre-register.

(3) A list of courses for which you will be pre-registering will be displayed. The number of courses for which you can enter a priority is indicated on the screen.

優先順位	時間割コード	科目	担当	曜日 時限	定員	決定 者数	申込人数 (第1希望)	備考
1	XZ103112	日本史概説	岡野 浩二	月1, 水1	135	0	1	
2	XZ104011	文化人類学概説	浅見 恵理	月2, 水?	135	0	0	

1. Pre-registration (lottery registration) method

(4) When you have completed all the necessary information, click the “Confirm” button at the bottom of the screen.

学)

科目の優先順位に間違いがなければ「登録」ボタンを押してください
優先順位を変更する場合は「戻る」ボタンで事前登録画面へ戻ってください

月水

優先順位	時間割コード	科目	担当教員	曜日 時限	定員	決定者数	申込人数 (第1希望)	備考
1	XZ103112	日本史概説	岡野 浩二	月1, 水1	135	0	1	
2	XZ104011	文化人類学概説	浅見 恵理	月2, 水2	135	0	0	
3	XZ108011	身体・スポーツ文化論入門	松本 真, 細川 江利子	月2, 水2	135	0	0	
4	XZ202013	法学概説	岡村 みちる	月2, 水2	135	0	0	
5	XZ202114	市民と憲法	鈴木 隆	月2, 水2	135	0	0	
6	XZ202118	市民と憲法	岡村 みちる	月4	135	101	0	

確認 入力内容をチェックし、事前登録画面へ移動します

削除 この科目グループに登録されている事前登録情報を

クリア 画面の入力を初期状態に戻します

登録 事前登録を行います

戻る 事前登録画面へ戻ります

(5) Pre-registration is now complete. After you have registered, you can still change or delete courses during the pre-registration period. You can also check your registered courses by opening the Preregistration Inquiry from the menu.

(※) The results of pre-registration can be confirmed on the course registration screen after the lottery results are disclosed.

2. Course Registration Method

(1) Click “Course registration” from the “Course” menu.

Course registration

Name	場大 メリン			Student ID No.	24KW001
Course Name	Faculty of Liberal ArtsDepartment of Liberal Arts			Year	1
Academic Year / Term	2024 / 2nd	Deadline	Outside registration period	Number of notices	1
Course registration limit (semester)	24.0 Credits	Number of credits for registered classes	2.0 Credits	Previous semester's GPA	
Remote calss credits obtained	0.0 Credits	Remote class credits currently taking	0.0 Credits		

Last Update :

① Click here to register for courses.

	1st	2nd	3rd	4th		
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1st Period	None	None	None	None	F00107 Academic Skills Ryosuke Matsubara 2.0	None
2nd Period	None	None	None	None	None	None
3rd Period	None	None	None	None	None	None
4th Period	None	None	None	None	None	None
5th Period	None	None	None	None	None	None
6th Period	None	None	None	None	None	None
7th Period	None	None	None	None	None	None

Intensive Courses and others

Day	Class period	Registration Code	Course Title	Instructor	Remote lecture	Credits
						Not registered.

* Some differences from the actual screen

(2) To register for courses, you can use the following methods to search for courses.

- ① Register by Course Category: Select the courses you wish to register for from the course categories.
- ② Click “Unregistered” for each day of the week and select the courses offered on that day of the week.
- ③ Register by code: Register courses by specifying the time schedule code.

(3) To delete a registered course, click on the timetable code displayed in the timetable and click Delete on the screen that opens. A confirmation dialog box will appear.

木曜日 金曜日

未登録

F00301 データサイエンス入門 1.0単位

追加登録

以下の時間割を削除します よろしいですか？

曜日	金曜日
時限	2限
時間割所属	教養学部
時間割コード	F00301
科目	データサイエンス入門

削除 履修登録画面に戻る

(4) When all registrations are complete, click “Complete Registration”. You may add or delete courses during the course registration period even after you have clicked “Complete Registration”.

(※) If you wish to keep a record of your course registration, you can export it in CSV format by clicking the “TEXT OUTPUT” button.

TEXT OUTPUT Used to output registration status to text file.