

April 28th, 2022

Akihiko Ishii
Dean of Graduate School of Science and Engineering

**Saitama University Job Opening:
Associate Professor in Informatics Unit in Graduate school of Science and Engineering**

Saitama University is inviting applications for an associate professor in Informatics Unit in Graduate school of Science and Engineering.

1. Title and number of the position
Associate Professor (Full time), One position
2. Employment Period
Tenured
3. Affiliation after the employment
Informatics unit in Mathematics, Electronics, and Informatics Division
4. Fields of specialty
Information Science, Computer Science or Informatics
5. Responsible subjects
Lectures or Exercises in Computer and Information Sciences
6. Eligibility for application
 - A) Applicants must possess Ph.D.
 - B) Applicants must have enthusiasm and excellent achievements such as papers or awards in the above research fields.
 - C) Applicants must have enthusiasm in management of the department and the division and enough linguistic ability (Japanese and English) for education and supervision of students.
 - D) In any matters such as faculty employment and promotion, Saitama University prohibits any discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability. Saitama University is also committed to enhancing gender equality.
7. Date of Hire
Date between January 1 and April 1, 2023
8. Probation period
Three months from the start of employment
9. Place of employment
Saitama University (255 Shimo-ookubo, Sakura-ku, Saitama City, Japan)
10. Work hours
Work hours are based on the rules regarding work hours and holidays in Saitama University.
11. Holidays
Saturday, Sunday, holidays prescribed the National Holiday Act, the days from 28th December to 3rd January
12. Salary
Annual salary system (Salary is based on the rules regarding salary in Saitama University)
13. Insurance
Pension and Health Insurance (the Monbukagakusho Mutual-Aid Association insurance), Employment insurance, Workers' Accident Compensation Insurance
14. Employer
The president of Saitama University
15. Measurement to prevent second-hand smoke
Smoking is prohibited except in outdoor smoking areas.
16. Document for application

- A) Curriculum Vitae (with Photo)
- B) Achievement List (Reviewed journal papers, proceedings papers, books, education experience, awards, academic society activity)
- C) Reprints of five major research publications
- D) List of Competitive research grants acquired as principal investigator with last five years
- E) Outline of research achievements (within 2 pages of A4 paper), research plans (within 2 pages of A4 paper), Aspiration for education and research (within 2 pages of A4 paper)
- F) List of two references who can give object opinions to applicants except supervisors and direct superiors of applicants (including postal address, phone number and e-mail address)
- The format for curriculum vitae and achievement list is available at <http://www.saitama-u.ac.jp/recruit/index.html>
- Applicants must send the hard copy and the PDF files by CD-R or USB memory.

17. Application Deadline

Application documents must arrive by June 17th, 2022 (Japan Standard Time).

18. Selection Procedure

Document screening will be followed by interviews of selected applicants. Selection procedure emphasizes the research achievement of last five years. Please note that applicants are responsible for the expenses incurred in the interview.

19. Postal address for application documents and Contact

Prof. Takashi Komuro

Department of Information and Computer Sciences, Saitama University

255 Shimo-ookubo, Sakura-ku, Saitama 338-8570, Japan

Phone number: +81-48-858-9211 E-mail: komuro@mail.saitama-u.ac.jp

- Please write “Application for associate professor in Department of Information and Computer Sciences” in red ink on the surface of the envelope, which should be sent by (simplified) registered mail. The application documents will not be either returned to applicants.

20. Others

Saitama University provides a grant for a new faculty member.